Kings Somborne Parish Council

Neighbourhood Development Plan Steering Group Meeting

6 July 2016 at The Epworth Hall, Kings Somborne, 7.00pm

Minutes

Present: Andrew Brock (AB) (Chairman); Peter Nickless (PN); Robbie Lane (RL); Katie Hughes (KH); Ryan Sutton (RS); Janet Mein (JM); Peter Storey (PS)

Apologies: Judith Evans (JE); Graham Searle (GS)

Copies: Website; OneDrive; KS Parish Councillors; Graham Smith, TVBC (GS TVBC); Simon Whitehead (SW)

No.	Minute	Action
1. 1.1	*Chairman's welcome* AB welcomed all to the meeting.	
2. 2.1 2.2	*Previous Minutes –* These were unanimously agreed. Matters arising Item 2: PS would table traffic calming measures for the A3057 at the next PC Meeting (Aug). Para 5.1: a meeting of interested youth related parties to discuss the community activities centre (CAC) concept was planned for 21 July, not 27 June as minuted previously, in the Epworth Hall at 7.30pm; RS to co-ordinate and AB to chair. All available to attend.	PS RS, AB, All
3. 3.1	*Declarations of Interest* None declared.	
4. 4.1	*Identification of further Workshops* To be determined as and when results of revisiting aspects of the NDP, the infill/brown field site review and draft design brief were	

	known	AB
5. 5.1	*Horticultural Show presence* A presence at the Horticultural Show on Saturday 30 July 2016 was agreed and all NDPSG members and/or their deputies were encouraged to attend, and confirm their attendance to AB, with parish councillors between 2.00pm and 4.15pm. RS would co-ordinate display banners in corporate colours and check tent widths beforehand, AB would produce a rolling slide show as background and an extension power cable, B/Cllr Ward would provide the tent(s) which AB would collect and return; PS, who would be absent on the day, would provide the projector; a screen was required; PS would invite Sarah Fordham from TVBC to join us ; AB would produce a photo montage which RS would print. At some stage, Years 5 and 6 from the school should be encouraged to give their views on the leisure facilities they would like to see in the Parish and the Show gave an opportunity for this.	All RS AB AB, PS AB RS AB, KH
6. 6.1	*Planning Guidance Pre-work* AB to draft terms of reference for the design brief.	AB
7. 7.1 7.2 7.3 7.4	*Re-visit Plan* Matters worthy of further consultation which may or may not be by a public engagement meeting included – Trees – which type and where should they be preserved. PS to obtain a list of TPOs outside the conservation area Open spaces – guidance on preserving privately owned open spaces Allotments – all noted the village allotments were sited on land owned by the Diocese of Winchester and previous attempts by KSPC to have the title transferred had been refused although management of the site could be transferred if the PC was willing to accept	 PS AB

	responsibility; at the time no positive benefit could be seen by doing this. The allotments were listed as an asset of community value which meant that if the site was to be sold the PC would have first refusal. However, it was felt that something more substantial should be in place to protect and recognise the strong feeling in the village about their long term retention. KH to provide contact details for the Diocese person with whom the allotment association was currently dealing and PS, on behalf of KSPC, would open a dialogue accordingly.	KH
7.5	Housing needs – clearer definition from the community was needed on actual type and number of dwellings required and where they should be located probably in conjunction with the identified brown field sites (see 4.1)	PS
7.6	Employment – a need to talk to local businesses to establish potential development was recognised. Village amenities – the disadvantages of seeking an established doctors' surgery and the probable inability of local practice to provide were noted but potential for drop in clinics existed.	AB
7.7	Other activities – potential for Government funding for Learn Direct classes and HCC/TVBC adult education eg computer classes in Village Hall worthy of exploration	AB
7.8	Utilities – further improvements in broadband coverage to be investigated	AB
7.9		RS
8. 8.1	*Communications Update* Comprehensive e-mail address lists of interested persons now available. KH to add a business group e-mail address list (for 7.6 above).	KH
9.	*AOB*	

9.1	Every effort to be made in future to have minutes circulated within 48 hours of the meeting to which they relate.	Secretary
10. 10.1	*Next Meeting* To be advised (pending results from Brown Field Sites and public meetings/consultations)	 AB