KING'S SOMBORNE PARISH COUNCIL

Minutes of a Meeting of the Neighbourhood Development Plan Steering Group
held in the Epworth Hall at 7.00pm on Wednesday 11 January 2017

Present: Cllr A Brock (Chairman)
Mr G Searle
Cllr R Sutton
Ms C Thomson

In attendance: Mr P J Storey (Clerk to King's Somborne Parish Council)

Public Session: No members of the public were present.

1. Chairman's welcome and announcements

1.1 The Chairman welcomed everyone present but regretted the meeting was not quorate. However, in view of the need to move forward, it was agreed that informal discussion should take place on relevant matters.

1.2 For the record, he noted that 21 members of the public had attended the community engagement meeting on 7 January and a further 18 on 10 January 2017.

2. Housing Need/Community Update

2.1 The Housing Needs survey had been distributed by Action Hampshire and to date 158 replies had been received. The deadline for return was 20 January, soon after which the analysis of responses would be available.

2.2 The Chairman and Mr Searle would discuss with TVBC (Jane Windebanks) how the survey results could be best analysed.
Action: Chairman and Mr Searle

2.3 The Chairman was drafting the Design Guidance and the Clerk would draft the Introduction and an Index.
Action: Chairman/Clerk

2.4 The Chairman would discuss with TVBC how to define 'open spaces' within and around the settlement areas in the context of the NDP.
Action: Cllr Brock

3. Next Steps

3.1 Photographic evidence in support of the NDP's narrative was essential and Mr Searle would photograph areas of the Parish we would wish to maintain to be added to the collection of photographs already held by Cllr Sutton.
Action: Mr Searle

3.2 The need to preserve certain trees and hedge was recognised and despite TVBC having already confirmed they did not hold a register of trees in and outside the

conservation area with TPOs on them, the Clerk would again ask for this information which, it was understood, was a legal requirement to maintain under current legislation.
Action: Clerk

3.3 The Chairman would provide A4 maps to Mrs Dunger's group showing the Parish to enable tree and hedge identification outside the conservation area to be readily identified.
Action: Chairman

3.4 The Parish Tree Warden, Mr Colin Matthews, would be invited to join the tree survey group as his local knowledge would prove useful.
Action: Clerk

4. Date, time and place of next meeting – Wednesday 25 January 2017 at 7.00pm in the Epworth Hall, Winchester Road, King's Somborne

There being no further business, the Chairman closed the meeting at 8.15pm